ADNOC Classification: Public

أدنـوك
ADNOC

ADNOC SUPPLIER HUB

Guided Tour

ص ب 898، أبوظبي، الإمارات العربية المتحدة
PO Box 898, Abu Dhabi, UAE
adnoc.ae

شركة بترول أبوظبي الوطنية
Abu Dhabi National Oil Company

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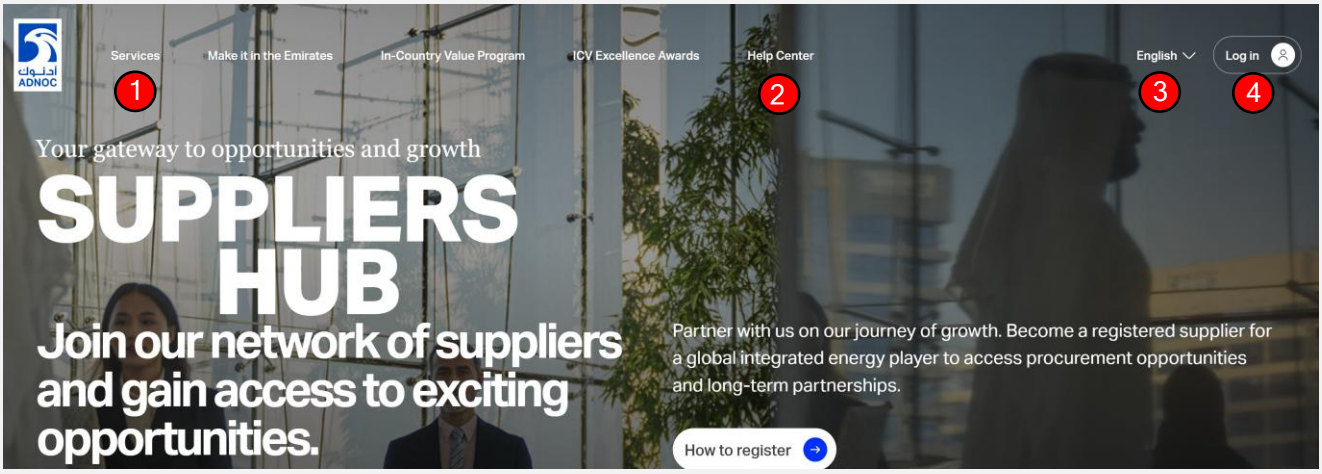
1. Introduction

ADNOC Supplier Hub (ASH) will serve as a one-stop shop facilitating the transactions the Supplier does with ADNOC Group covering the entire procure-to-pay value chain including registration & pre-qualification, supplier communication, integration with existing SAP Ariba modules such as tendering, invoice tracking, supplier performance, etc.

2. PUBLIC FACING: ALL SUPPLIERS

www.adnoc.ae or http://supplierhub.adnoc.ae/landing.



1. **Services**: Here you can see various services provided by **ASH.**
2. **Help Center**: This leads you to a support area where you can find answers to FAQs, contact information and any relevant resources to get help with using the platform.
3. **Change Language**: Allows you to switch the display language of the platform.
4. **Sign In**: Redirects you to the **SAP Ariba** login page, which grants access to **ASH** **Note:** (If you are an already Ariba registered supplier, you can use your credentials directly to access ASH)

3. Home Page - Logged in User

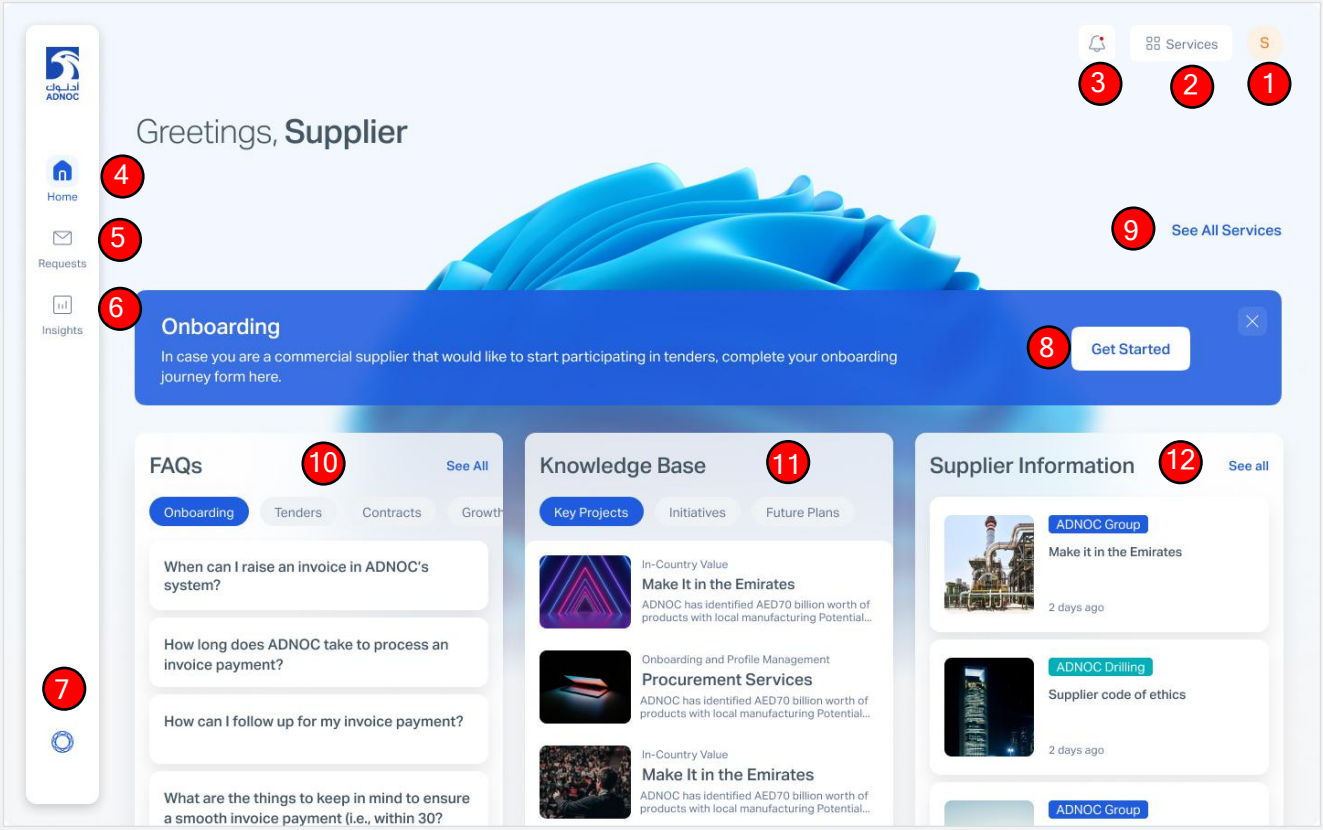


Figure 1: ADNOC Supplier Hub - Home

1. **Profile**: Access and manage your personal and company profile. You can submit information change request from here.
2. **Services:** Access various services as a registered user 5
3. **Notification Center:** Get instant updates for your requests by enabling the notifications
4. **Home:** You can explore sections, discover, and access valuable resources and links by accessing the Home page
5. **Requests (Inbox & Tracking):** You can easily track and manage your submitted requests
6. **Insights:** Get a detailed comprehensive insight into your business with ADNOC
7. **Meera Live Chat:** Need assistance? Our live chat
8. **Announcements:** Get an instant recommendations about the actions you need to take.
9. **Services:** From here you can view all the available services
10. **FAQs:** Find answers to common questions. Questions are organized into categories for easy browsing.
11. **Knowledge Base:** Stay up to date with latest Projects, Initiatives and Future Plans
12. **Information Center:** Access important/relevant articles

4. SERVICES OFFERED

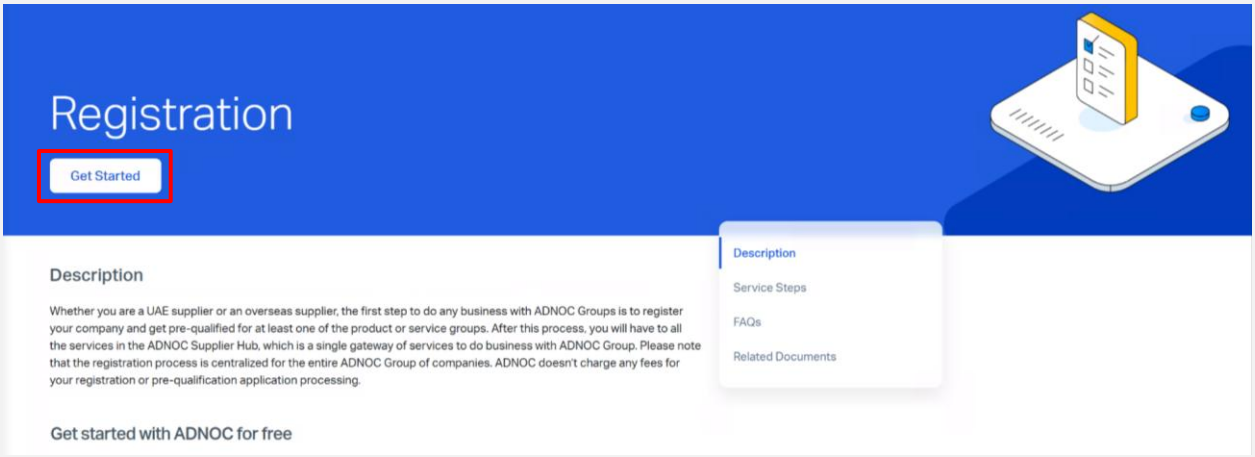
Registration:

To register as a supplier with ADNOC, you can click on

"Get Started". You will be redirected to the SAP Ariba registration process. Kindly fill in the essential information to create your account.

You can use SAP Ariba credentials to access the ADNOC Supplier Hub to complete the registration process. Once the request is approved; you will have access to ADNOC Supplier Hub other features.

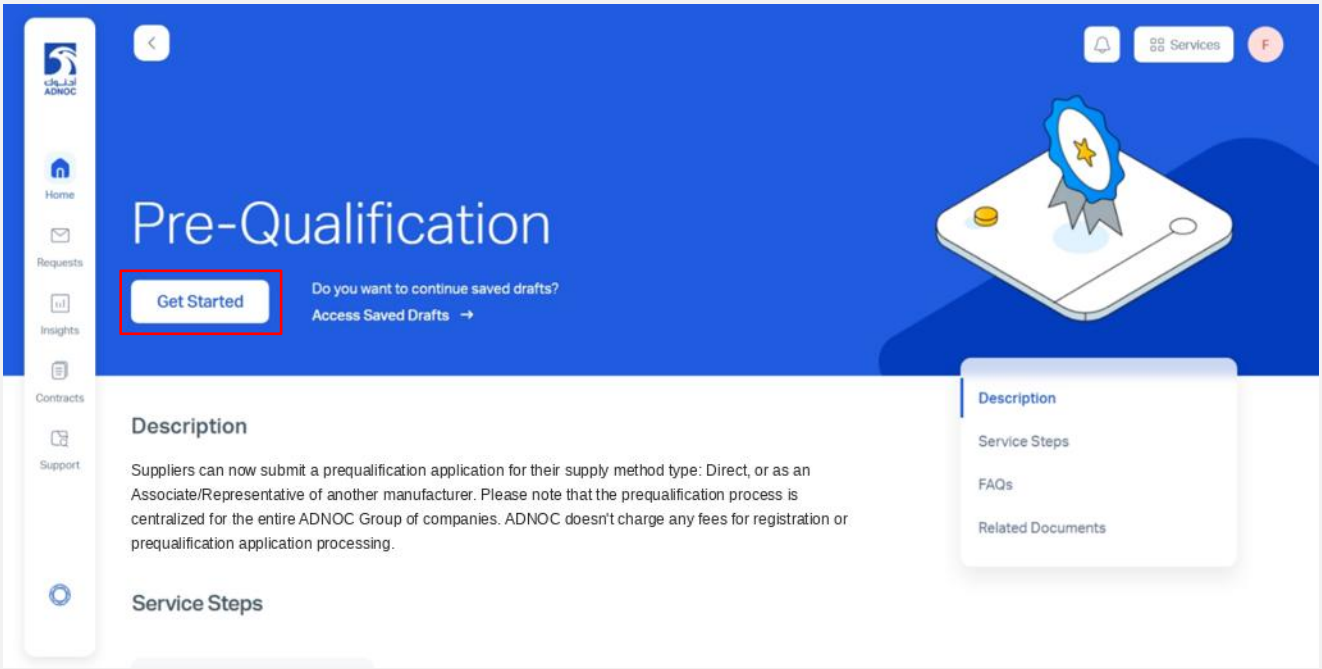
(If you are an already Ariba registered supplier, you can use your credentials directly to access ASH)



Prequalification:

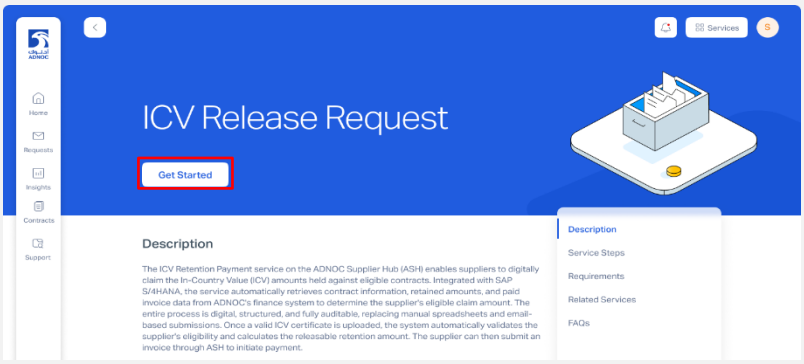
Submit and track a new pre-qualification request and followed by pre-qualification approval, suppliers shall receive tender invitations based on ADNOC requirements

Note: This section provides a comprehensive overview of the services provided. Easily access detailed descriptions, step-by-step guidance, related actions, requirements, related documents, and related FAQs to make informed decisions and streamline the experience



ICV Payment Service:

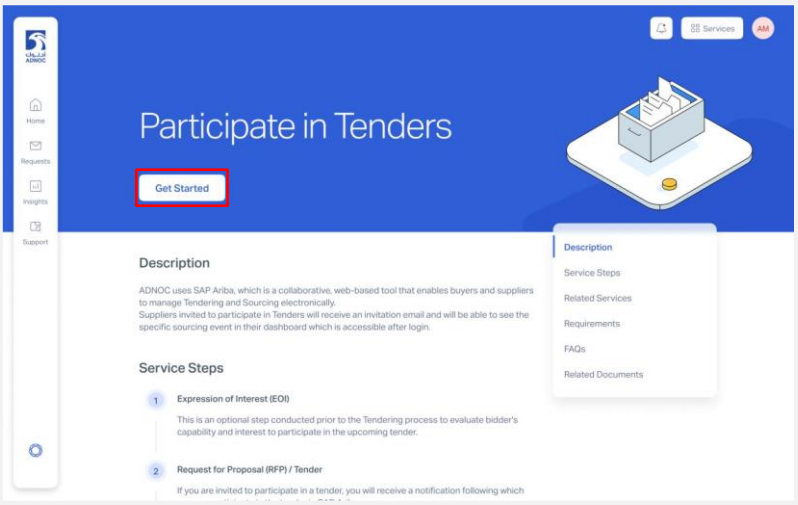
Initiated an ICV Payment request on eligible contracts.



Participate in Tenders:

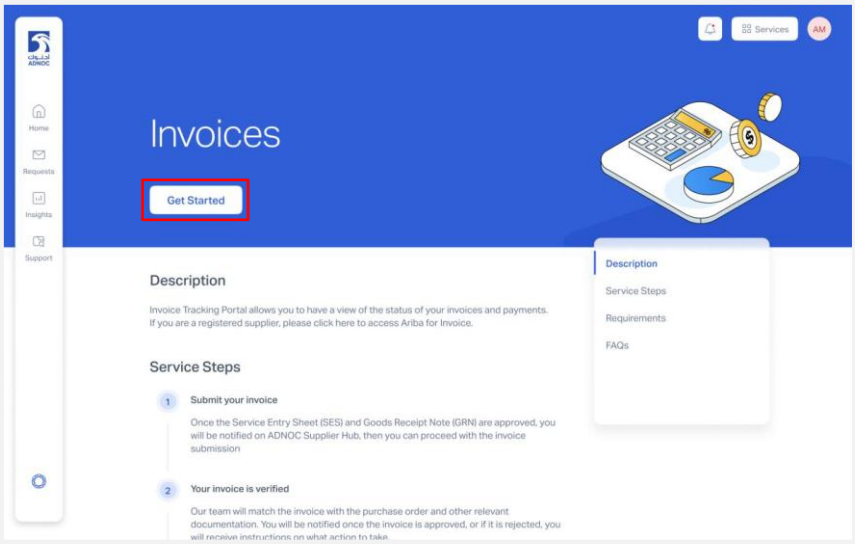
Prequalified suppliers shall be able to receive tender invitations based on ADNOC business requirement

Note: Provides a comprehensive overview of the services provided. Easily access detailed descriptions, step-by-step guidance, related actions, requirements, related documents, and related FAQs to make informed decisions and streamline the experience.



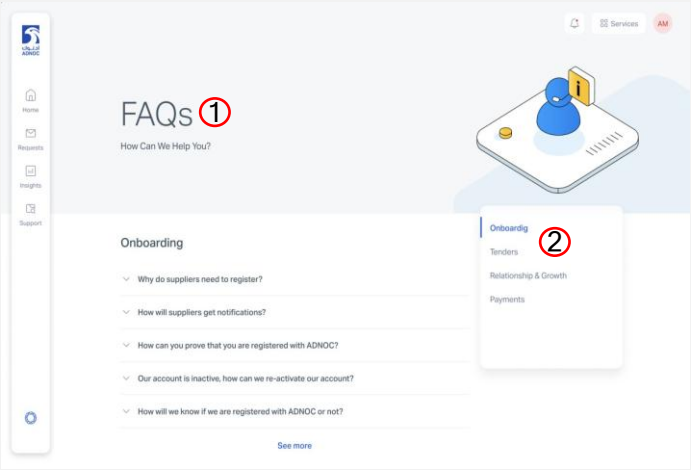
INVOICES:

Allows you to have a view of the status of your invoices and payments as a registered supplier.
Note: Provides a comprehensive overview of the services provided. Easily access detailed descriptions, step-by-step guidance, requirements, and related FAQs to make informed decisions and streamline the experience.



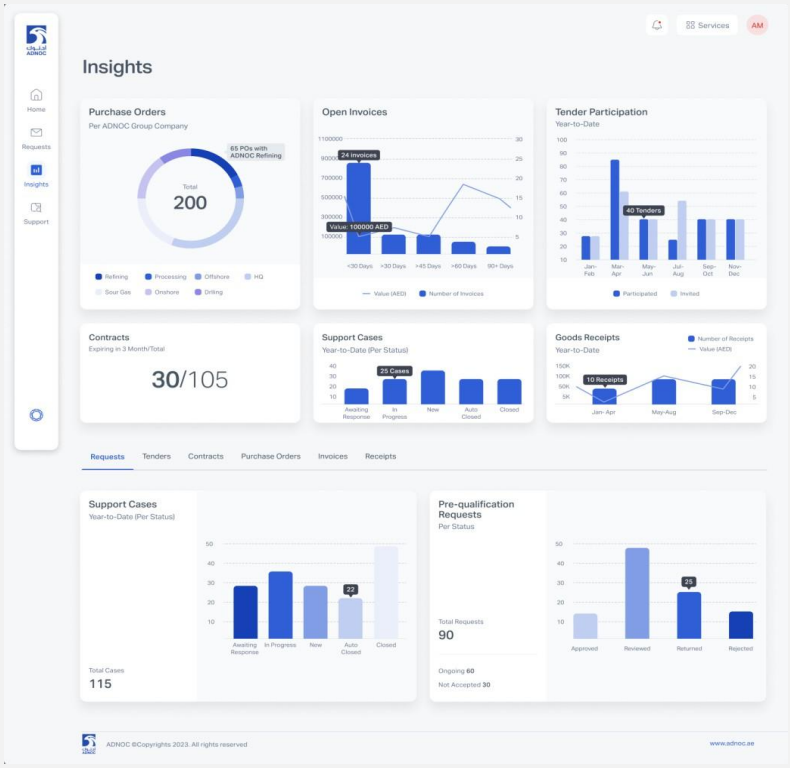
FAQS:

1. Welcome to our FAQs Section! Here, you'll find answers to common questions. Let's start exploring.
2. Questions are organized into categories for easy browsing. Click on a category to see related FAQs



INSIGHTS:

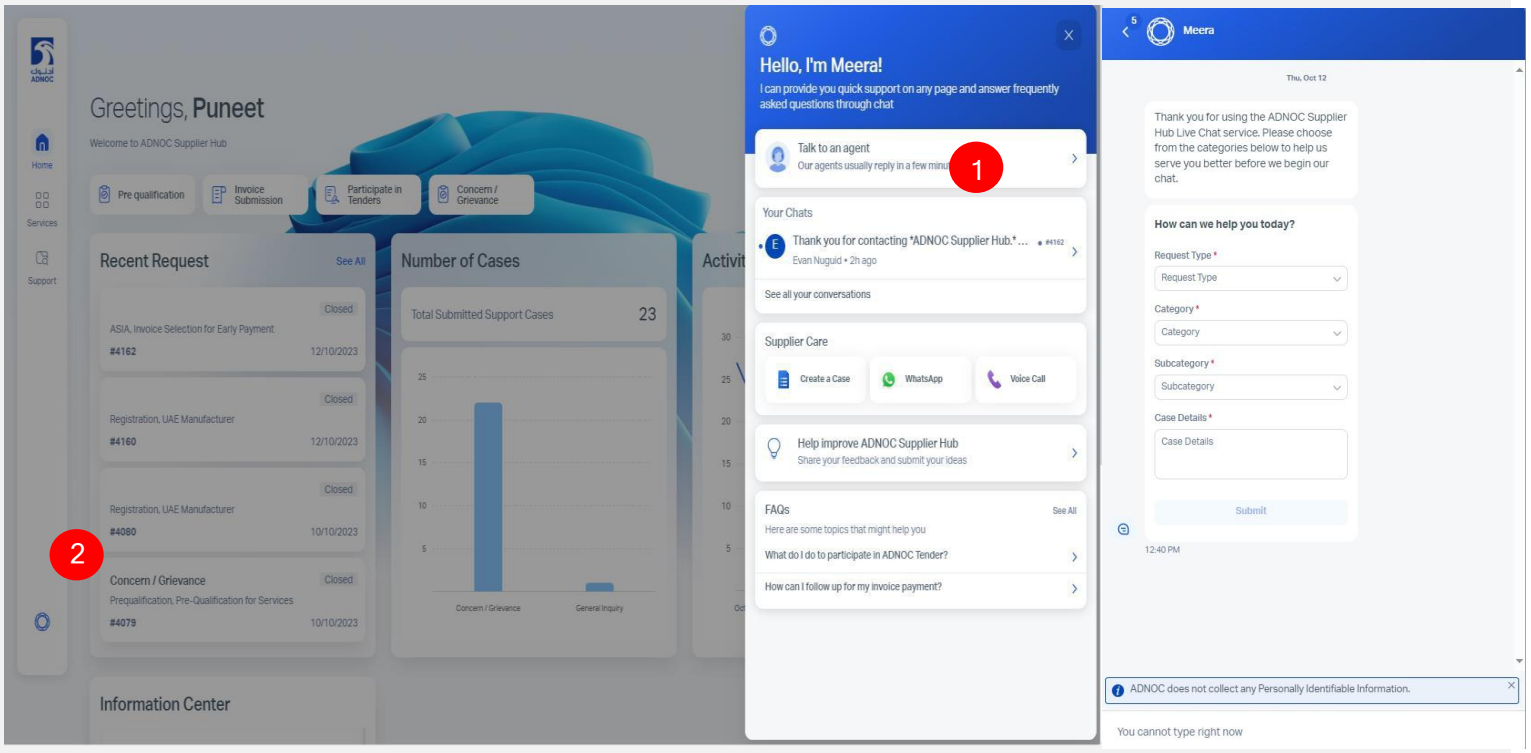
This is where you can gain valuable information and insights into activities related to ongoing Tenders, Contracts, Purchase orders, Invoices, service requests, etc.



LIVE CHAT:

Allowing you to get instant answers, guidance, and solutions via **Live chat**

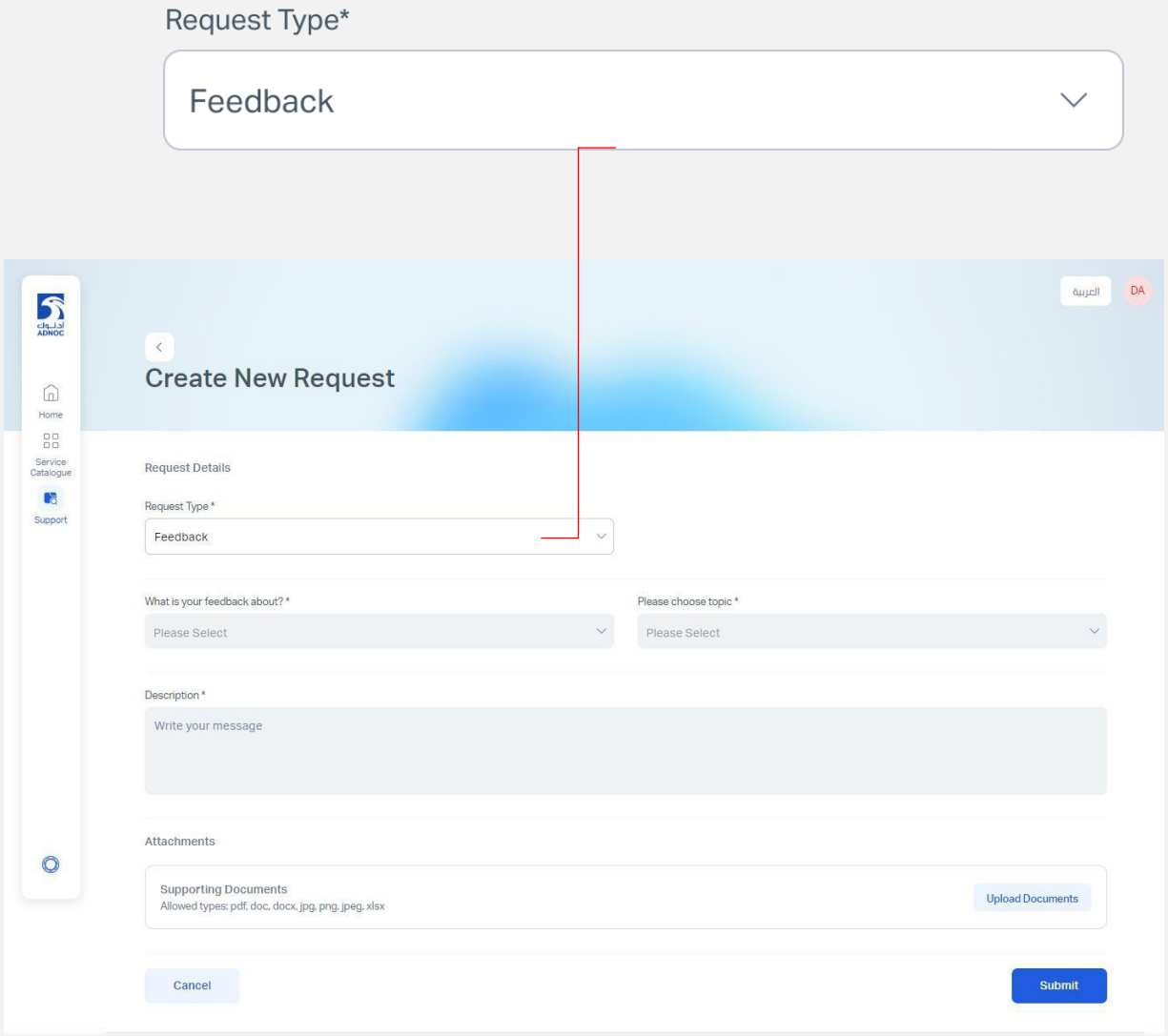
1. Click on the icon to view different communication channels
2. You can chat with our support agent using our **Live chat** functionality



FEEDBACK AND SUPPORT:

The feedback feature enables you to provide comments, suggestions, or reviews about your experience with the platform and its services.

The support feature helps you to have an overview of the requests that you've submitted with the ability to create new support cases.



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THANK YOU